

Company _____ Contact _____

Shipping Address _____

Billing Address _____

Phone _____ Email _____

Website _____ Instagram Account _____

Resale # (please attach a copy) _____ Twitter Tag _____

Credit Card # _____ Exp. Date _____ Security Code _____

Name on Credit Card _____ Signature _____

Your completion of this authorization form helps us protect you, our valued client, from credit card fraud.
Haute Papier, LLC will keep all information provided above strictly confidential.

For Our Information

Which of the following most closely describes your business:

- brick-and-mortar stationery web-based stationery home studio/pop-up interior designer
 brick-and-mortar gift web-based gift event planner

What other personal stationery, holiday and wedding albums do you carry?

How did you hear about us?

- Fellow Stationer Editorial Piece Social Media _____
 National Stationery Show Saw in another store _____

Haute Papier requires a minimum opening order of \$100 consisting of Cash & Carry products or personalized collection albums. All sales are final. Collections that are ready to ship will be charged in full and a 50% deposit will be required on all album orders that are shipping at a later date. A credit card is required for payment on all orders. The credit card provided above will be considered your "credit card on file" unless a separate card is provided on Haute Papier's 'Change of Credit Card on File' form. Thank you for your order. We look forward to working with you!

ORDER PAYMENT. All orders must be prepaid with credit card. Personalized orders are charged at the time of proof approval. Cash and Carry orders are charged at the time of shipment.

PRICES. All retailers are required to sell all Haute Papier products at no more or less than 100% mark-up from the wholesale price. Non-compliance of this will result in cancellation of all unshipped orders of product. Seller's prices are subject to change without notice prior to seller's acceptance of an order. Prices exclude all taxes, duties and other governmental fees, freight and insurance costs. All such costs not included in the invoice to buyer are the responsibility of the buyer.

SHIPPING AND RECEIVING. All products ship directly from Haute Papier at buyer's risk and expense. Upon delivery of products to carrier, title and risk of loss or damage shall be buyer's. Check all orders carefully. Adjustments must be made within 48 hours of submitting an order. Orders may not be cancelled. Haute Papier will, at their discretion, accept returns of non-personalized items; the purchaser is responsible for return shipping and a restocking fee of 20% of the merchandise or \$15, whichever is greater.

CANCELLATIONS. Once a proof has been laid out, the cancellation fee is \$50. If an order has been approved, cancellations cannot be accepted. Orders remaining in the proofing stage for 30 days will be automatically cancelled and the cancellation fee will be charged. Once a deposit has been paid for a personalized collection, cancellations cannot be accepted.

INTELLECTUAL PROPERTY. All artwork and designs remain the sole intellectual property of Haute Papier, LLC. All images, designs, layouts, original and other artwork, are either copyrighted and/or are registered trademarks protected under the laws of the United States and other countries. No images, designs, layouts and original or other artwork may be reproduced or printed, in any shape or form, whether digitally or otherwise, without written permission from Haute Papier, LLC. All digital artwork contains an Haute Papier copyright which may not be removed at any time. Replicating any Haute Papier product is strictly prohibited and will be prosecuted to the fullest extent of the law.

MARKETING. If you plan to use our products in any marketing, promotion or press piece, please be sure to credit Haute Papier. We respectfully request that you share all intentions to use Haute Papier products for local, national and online press purposes.

ACCEPTANCE OF TERMS. Acceptance of buyer's order or similar communication is expressly conditioned upon buyer's assent to the terms and conditions hereof. Seller expressly objects to all terms and conditions of buyer's order or similar communication in addition to or different from those contained herein. Any objection by buyer to the terms and conditions hereof must be made in writing prior to shipment of product by seller.

I _____ (printed name) understand and agree to the above Terms and Conditions of Haute Papier, LLC.

Signature

Date

Company Name

Cardholder Name

Credit Card Number

Expiration Date

Security Code

Billing Address

I, _____ (printed name), am a representative of _____ (company name) and authorize Haute Papier, LLC to process the above credit card for incurring charges. I authorize Haute Papier, LLC and its employees to charge the above credit card for approved orders. I understand that this credit card information is kept on file by Haute Papier, LLC and will be used in payments for future orders on our company's account.

Cardholder Signature

Date

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Store Name _____

Phone _____

Buyer Name _____

Email _____

ITEM	DESCRIPTION	QTY	COST	TOTAL
BN*	Beveled Notes Album		\$200	
CCOR-U	Classic Correspondence 2024 Update		\$95	
CELEB*	Celebrations Album		\$300	
CELEB-U	Celebrations 2024 Update		\$100	
CELEB-SAMPLES	Labeled Pack of Samples		+\$35	
FN	Folded Notes		\$200	
FN-U	Folded Notes 2024 Update		\$60	
HOLIDAY*	Holiday Collection		\$200	
HOLIDAY-U	Holiday 2024 Update		\$95	
HOLIDAY-SAMPLES	Labeled Pack of Samples		+\$35	
NC	Napkins & Coasters Collection		\$175	
NC-CATALOG	Additional Napkins & Coasters Catalog		+\$15	
NE*	Notes & Enclosures Display		\$250	
NE-U	Notes & Enclosures 2024 Update		\$95	
NP	Personalized Notepad Collection		\$200	
NP-U	Personalized Notepad 2023/2024 Update		\$50	
NP-CATALOG	Additional Personalized Notepad Catalog		+\$15	
PGT	Personalized Gift Tags		\$175	
PGT-U	Personalized Gift Tag 2024 Update		\$95	
PGT-CATALOG	Additional Personalized Gift Tag Catalog		+\$15	
PS*	Personal Stationery Album		\$300	
PS-U	Personal Stationery 2024 Update		\$100	
SS*	Silk Stationery Album		\$250	
SS-U	Silk Stationery 2024 Update		\$95	
SS-PBU	Additional SS Petite Box (box color choice: _____)		\$50	
SS-GBU	Additional SS Grand Box (box color choice: _____)		\$80	
PKG-EVERY	New Vendor Everything Special - Value \$2400		\$2050	
DD	Design Deck (required for items above with a single asterisk or to replace a DD from 2021 or earlier)		\$150	
DD-U	Design Deck 2024 Update		\$75	
DD-U-2023	Design Deck 2023 Update		\$50	
			Total	

*MUST PURCHASE OR HAVE THE CURRENT DESIGN DECK BINDER

Terms: All sales are final. Collections that are ready to ship will be charged in full and a 50% deposit will be required on all album orders that are shipping at a later date. Thank you for your order!

Buyer's Signature _____